

Orientation Acknowledgement

I acknowledge that I have received an Orientation Package from the Tift County Board of Commissioners and the following information has been explained to me.

- Anti-Harassment
- Substance Abuse
- Electronic Policy
- Vehicle Policy
- Education Policy
- Credit Card Policy
- Travel Policy
- Disciplinary Action Policy
- Workers Compensation Policy
- Safety Procedures
- BCBS
- GEBCorp Retirement

I understand that if I do not sign up for insurance at this time there will be no further opportunity to enroll until the annual Open Enrollment period.

I further understand that by my signature, I agree that the aforementioned policies have been explained to me in detail and I will abide by these policies for the duration of my employment with Tift County.

Signature

Date

Print Name