

**WORKSHOP SESSION
TIFT COUNTY BOARD OF COMMISSIONERS
TUESDAY, April 7, 2015 (6:00 P.M.)**

The scheduled Workshop Session of the Tift County Board of Commissioners was called to order by Chairman Grady Thompson on Tuesday, April 7, 2015, at 6:00 p.m. in the Commissioner's Meeting Room of the Administrative Building. Members of the Commission present were Vice Chairman Hester and Commissioners Robert Setters, Greg Wood, Buck Rigdon, Stan Stalnaker and Melissa Hughes.

Proclamation: The Chairman presented a Proclamation to Kelly Shoniker for Child Abuse Awareness Month in Tift County. Ms. Shoniker thanked the Board for their support and allowing the pinwheels to be placed on the Courthouse lawn. A ceremony will be held on Monday, April 13 on the lawn at 10:30 and invited any Commissioner that could to attend.

Public Comments: None

Appointments:

1. Greg Price was present to introduce the new Tift County Agent, Scott Carlson. Mr. Price advised that after several candidates for the position the UGA Extension Service chose Scott Carlson for the position. Mr. Carlson was selected as Agent in Training in Irwin County and was transferred to Tift County in 1998 as an Agriculture Agent, later was in Ben Hill County and then was ANR Agent in Worth County and has been awarded the National Distinguished Service Award from the National Association of County Agricultural Agents last year.

Mr. Carlson addressed the Board and stated that he was happy to be in Tift County, his home now and looks forward to working with Tift County. He thanked UGA Extension for the confidence they put in him and awarded him this position.

Public Hearings: None

Items to be discussed for Regular Session, April 13, 2015

A. Telephone Maintenance Contract: The IT Director advised the Board that this is a yearly renewal maintenance contract for the phone system. The current contract is with Coopercraft Communications and staff recommends the renewal of this contract in the amount of \$669.51 per month.

B. Hardware Upgrades: (Software) Al Stephenson advised that Tift County utilizes QS1 for financial and human resources software. The current software runs on windows 2003 server which will reach its end of life support from Microsoft on July 14, 2015 and Microsoft will no long provide technical support. The OS1 system needs to be moved to a windows server platform that is supported by Microsoft. Staff recommends contracting with QS1 in the amount of \$2,535 for migrating the QS1 application and data to Windows 2008.

C. Hardware Upgrades: Tift County has deployed an enterprise storage and virtualization system that runs all county applications. This system was originally installed in 2010 and has provided the county with a stable, reliable and high performance system solution but it has reached the end of life support with Dell and requires replacing. The IT staff recommends purchasing 4 N2024 high speed Dell switches, 2 Dell Equallogic PS6100E storage arrays and 3 Dell Poweredge R730 servers for replacement of the equipment. Money has been allotted in SPLOST V for this expenditure.

D. Recommendation from the Road Committee to pave with surface treatment 3 short roads: It is the recommendation of the Road Committee for approval to pave 3 short roads, Wiregrass Circle, Springfield Drive and Joyner road which are maintenance problems. One of the roads is completely grassed over. It is recommended that they be paved with surface treatment and all three roads are located in District 4. Commissioner Stalnaker has been presented with a petition from all the landowners. It would impact over 14 residents and make it safer for these residents. The estimated cost is \$120,000 and can be funded through SPLOST V.

E. Appointment to the Tift County Department of Family & Children Services Board: The County Clerk advised that a letter of recommendation for reappointment of Audrey Cromer has been received from the Department of Family and Children Services. Her term will expire June 30, 2015 and she has indicated a willingness to continue serving for another five (5) year term.

F. Appointment to the Tift County Hospital Authority: The County has received a letter from the Hospital Authority with a request to fill the vacated seat of John Prince. As per their by-laws they have submitted three (3) names in their order of preference for the Board's consideration. The names submitted in order are Dr. Jessica Beier, Dr. Cameron Nixon and Dr. Kent Burton.

G. Appointment to the Community Service Board/Behavioral Health Services: At a previous meeting

Commissioner Stalnaker accepted the appointment to the Community Service Board. Since that time he has realized that due to time conflicts he will no longer be able to attend the meeting and serve on this Board. Staff has discussed this appointment with Tax Commissioner Chad Alexander as he meets the criteria as an elected official to serve on the Community Service Board/Behavioral Health Board and has indicated a willingness to serve should the Board appoint him.

H. Resolutions authorizing Engineering & Administrative Services for 2015 CDBG: The County Manager advised that the Department of Community Affairs requires local governments utilizing CDBG funds to request proposal for all administrative and engineering services involved in the application and implementation process of the Grant. Proper advertisement was run in the Tifton Gazette for proposals for engineering and administrative services. The proposals were scored utilizing the criteria provided by DCA. Staff recommends awarding the Administrative Assistance Contract to Bob Roberson & Associates and the Engineering Services Contract be awarded to Watkins & Associates. The contracts will be executed only if the CDBG Grant is approved and awarded to Tift County.

I. Hazardous Mitigation Update/Award of Proposal for Debris Management: Jason Jones advised the Board that it is time for the Hazardous Mitigation Update. In July 2014 the Board approved a GEMA funded grant in the amount of \$40,000 with a \$10,000 in-kind match to support this project. Staff recommends awarding the contract the H & H Resources for this update process.

J. Memorandum of Understanding with Department of Family & Children Services: Each year the County enters into a “Maintenance in Lieu of Rent” Agreement with the Department of Family & Children Services related to occupying the building located at 410 West 2nd Street. The County pays maintenance at the building throughout the year and at the end of the year calculates a monthly rental fee for the upcoming year based on the prior year’s actual cost to maintain the building and DFACS pays to the County the fee over the next 12 months. The Chairman needs to be authorized to endorse the MIL Agreement.

Commissioner’s Comments: None

Executive Session: Motion to go into Executive Session for Legal was made by Commissioner Setters, seconded by Vice Chairman Hester. Motion carried unanimously.

Motion to close Executive Session was made by Commissioner Rigdon, seconded by Commissioner Setters. Motion carried unanimously.

Chairman Thompson adjourned the meeting.

Chairman Grady Thompson, District 7

Vice Chairman Donnie Hester, District 1

Commissioner Melissa Hughes, District 2

Commissioner Robert Setters, District 3

Commissioner Stan Stalnaker, District 4

Commissioner F. W. (Buck) Rigdon, District 5

ATTEST:

Commissioner Greg Wood, District 6

County Clerk 4/7/2015