



TIFT COUNTY

NEIGHBORHOOD SERVICE CENTER

DEPOSIT AND RENTAL FEES

- **DEPOSIT** **\$150.00**

- **RENTAL FEE SMALL ROOM PER HOUR** **\$ 50.00**
(\$35.00 RENTAL FEE PLUS \$15.00
BUILDING SUPERVISOR FEE)

- **RENTAL FEE LARGE ROOM PER HOUR** **\$ 60.00**
(\$45.00 RENTAL FEE PLUS \$15.00
BUILDING SUPERVISOR FEE)

NOTE: NO ONE WILL BE ALLOWED TO BOOK THE CENTER BEFORE ALL OF THE FEES ARE PAID IN FULL. ALL FEES WILL BE REFUNDED IF FUNCTION IS CANCELED TWO (2) DAYS IN ADVANCE.

EFFECTIVE FEBRUARY 2, 2015, ALL INDIVIDUALS, GROUPS, ORGANIZATIONS, CLUBS, BUSINESSES, ETC. ARE RESPONSIBLE FOR THE ABOVE FEES IN FULL, NO EXCEPTIONS AS PER THE TIFTCOUNTY BOARD OF COMMISSIONERS.



**APPLICATION FOR USE OF THE
NEIGHBORHOOD SERVICE CENTER
2737 SOUTH CENTRAL AVENUE
TIFTON, GA 31794
(229) 386-7861 FAX (229) 386-7999**

Applicant: _____

Address: _____
(Mailing and Physical Address Required)

Telephone: _____
(Home) (Cell) (Work)

Employment: _____

Date of Rental _____ Hours of Rental: From ___ to ___, Total Hours _____
(Time needed to set up for function and clean up afterwards is to be included in hours indicated)

Provide Description of Event

Will fees be charged for your event ? _____

Please note the falsification of your application shall result in cancellation of event and forfeiture of all fees and deposits.

Are you renting: _____ Large Room (capacity of 120) Expected Attendance _____
_____ Small Room (capacity of 60)

ALL EVENTS MUST BE CONCLUDED BY 11 PM!

Signature of Applicant-(Person Responsible for Renting Facility) Date

(Office Use Only)

Amount Paid: \$ _____ Date: _____

Cash/Check: _____ Receipt #: _____



Neighborhood Service Center

Facility Rental Agreement

Adopted by the Tift County Board of Commissioners

Effective

I _____ hereby agree to the following rules and regulations concerning the use of the Tift County Neighborhood Service Center.

1. Agree to indemnify and hold Tift County harmless for any personal injuries or personal property damages resulting from the conduct of any person/persons on the Center's property while the Center is rented in my name
2. Agree to pay Tift County for all repairs resulting from damages while the Center is rented.
3. Consent to local law enforcement to patrol the parking area and enter the building during my function.
4. Will not allow any person attending the function to possess any firearm, knife, or other weapons of any kind while utilizing the property.
5. Smoking or drinking alcoholic beverages or any illegal substance is prohibited on the premises.
6. The facility will be left in the same condition as it was found. This includes sweeping, mopping and emptying all trash containers. Failure to do so will result in forfeiture the \$300.00 deposit and possibly barred from future rental of the center.
7. If for any reason the function is postponed due to an act of God, fire, power outage, etc. I (the renter) will make other arrangements for my function on my own. I fully understand that this could happen due to unexpected electrical and plumbing problems, fire, natural disaster, emergency meetings of public safety officials, overbooking, etc. In the event that I am asked to postpone, I understand my rental fee will be refunded in full.

8. Agree that nothing will be affixed to the walls or floors with tape, glow sticks, glue, nails, pins, or anything that will damage the walls or floors.
9. Agree that when leaving the building all lights will be turned off, doors securely locked, and heating/air –conditioning thermostats turned off.
10. Agree to sponsor my event for only the hours reserved as per my rental agreement. Any additional hours must be paid for. My rental agreement must include set up and clean up time.
11. Two supervisors are required for all events with 100 or more in attendance.
12. Agree that the total rental agreement sum will be paid in full before the space needed is reserved.
13. Agree that my event must be completed (including clean up) by 11:00 PM.
14. Agree and acknowledge that falsification of application shall result in cancellation of the event and forfeiture of all fees.
15. Agree that children must be monitored and accompanied by an adult at all times.
16. SECURITY: ALL DANCE PARTIES MUST HAVE SECURITY: Security is required for all Dance Parties: A POST certified peace officer is to be hired for security. Fees are payable to security personnel as set forth by security agreement between renters and said party.
17. Agree that if I am charging fees at my event, I must include a business license along with rental application.

Failure to follow any of the rules as stated herein will forfeit the deposit fee and possibly any further use of the facility in the future.

Signature of Person Renting Facility and agreeing to terms: _____

Date: _____ Phone Number: _____



BUILDING SUPERVISOR

I understand that there will be a supervisor present at my event. I understand that all supervisory fees are included in the rental charges.

Applicant Signature

Date

